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**A presentation was given on the new instructions for Response to Announcement for Engineering and Related Services on Monday, January 23rd at the Transportation Cabinet Office Building. Below are some of the questions and answers from the presentation.**

**Question No. 1: The instruction for page 1 and the mock example do not allow for the sub-consultant certification of firm registration and Kentucky Registration Number. Does the proposal include certifications for sub-consultant and firm registration number? If so, will additional pages be allowed.**

**Answer: This was an oversight. The instructions for Page 1 will be amended as follows to reflect this:**

**This includes sub-consultant firms. Additional pages are allowed to provide sub-consultant certification of firm registration and Kentucky Registration Number.**

**Question No. 2: The instruction for Page 2 infers that only one page is allowed for this effort.**

**Answer: This was an oversight. It is intended 2 pages (A-B) are allowed for page 2. The guidelines will be corrected to reflect this.**

**Question No. 3: Can more than five similar projects be shown using just the 5 pages on page 6 (A-E)?**

**Answer: The intentions of the instruction are for just 5 similar projects unless specifically allowed by the Project Bulletin.**

**Question No. 4: Regarding the pie charts for the workload capacity. Do you have to have a chart on every resume listed in the proposal or who needs a chart?**

**Answer:** The proposal Page 5 should include a chart for every key person the proposal identifies and shows a resume for.

**Question No. 5:** Should DBE certifications be included in the proposal?

**Answer:** Yes. The instructions for Page 7 will be amended as follows to reflect this:

DBE certifications should also be included with the proposal and will not count as additional pages.

**Question No. 6:** Would like to get a clarification on whether or not proposals need to have a signed and notarized Campaign Finance Form for all project team members.

**Answer:** The Campaign Finance Form only needs to be included for the prime firm submitting the response to announcement. This form is not required for other team members or sub consultants.

**Next Update  
TBA**

The above Q & A section is dealing with the 2006-04 Project  
Listing  
(Former name Bulletins)